

**Virginia Mathematical Association of Two-Year Colleges (VMATYC)
General Business Meeting Minutes
February 20, 2016**

Call to Order

Susan Evans, VMATYC President called the meeting to order at Central Virginia Community College in Lynchburg, VA, in the Merritt Multipurpose Room, at 12:36 p.m.

Welcome

Susan Evans welcomed all attendees, and in particular those attending for the first time. The members of the VMATYC Executive Board introduced themselves. Susan recognized those involved in planning this year's conference, with special recognition to Alison Moore as the chair of the planning committee. Other members involved with planning the conference were: Christy Lowery-Carter, Steve DeLong, Theresa Thomas, Beth Shelton, Cindy Wallin, and Bruce Wahl (VMATYC President-Elect).

Minutes

Minutes of the 2015 VMATYC General Business Meeting were discussed. No errors were found. Theresa Thomas (Blue Ridge) moved that the minutes be accepted as written, Teresa Overton (NOVA) seconded. The motion passed unanimously.

Treasurer's Report

Everyone should have received a copy of the Treasurer's Report in their registration materials. Elena Grose summarized that there are assets of \$14,058.71 in the General Fund, \$9,382.77 in the Savings Account, \$4,775.74 in the Scholarship Account, and \$8,562.11 in Certificates of Deposit, giving Total Assets of \$36,779.33. That marks a reduction in total assets of \$974.41 from the previous year.

Elena commented that \$250 was received from NOVA in recognition of Dr. Susan Perkin's retirement. The VMATYC CDs mature this year. They are not paying well so she plans to move them to the savings account.

Susan Evans reported that the audit of VMATYC funds was completed on April 13, 2015. It was found to be a sound organization. Their only recommendation was to move funds from multiple banks all to one location. Elena worked to get all funds transferred to BB&T and that process will be complete when the funds from the CDs are moved when they mature.

Elena mentioned that the scholarship account is too low to continue awarding the amount we currently do. The funds will last only a few years. She recommended that we increase dues by \$10 and put the increase into the scholarship fund. The discussion that followed did not result in a decision to increase the dues.

There was a motion to approve the treasurer's report by Marty Bredeck (NOVA). The motion was seconded by John Gallo (TCC). The motion was approved with no further discussion.

Membership Report

Mariko Shimizu reported that VMATYC has 130 current members as of 2/18/2016.

Central: 7 members
Eastern: 53 members
Northern: 52 members
Western: 15 members
Other: 2 members

Vice Presidents' Reports

Central Region- Christy Lowery-Carter

The fall conference was held at Southside Virginia CC. Their topics included Math Pathways and the effect on both college level and developmental math courses.

Northern Region- Vitoria Lu

Their fall conference was held at NOVA Woodbridge. 50 – 60 people attended including some who had not registered. There were 13 sessions. Vitoria solicited a campus to volunteer for next year's conference.

Eastern Region- Wes Crumpler

Their fall conference was held October 10, 2015. There were 10 presentations and all were well-received.

Western Region- Jason Lachniet

The fall conference was held in October at Mountain Empire CC. There was a presentation on Computer Algebra Systems but most of the time was spent discussing Math Pathways issues. Jason solicited someone to volunteer their campus for next year.

Conference Report

Susan Evans reported that the conference was very well attended and the final tally wasn't yet available. She thanked Alison Moore for all her hard work in putting together the conference this year. She praised her early and quick planning. She recognized CVCC for hosting the conference, and she thanked all the members for their participation and support. She also thanked the CVCC president for providing the lunches at no cost to VMATYC.

Scholarship Report

Mike Kirby suggested a new policy for recommendations. He would like to reduce the requirement to 2 letters now to include one from a faculty member and one from another college representative. He would like to drop the requirement for one from someone not at the college. The idea is to streamline the process. Marty Bredeck said that he thought the requirement for someone from outside the college had value. They might provide information on tutoring which might be helpful. Libby Watts suggested that the third letter be optional. Patricia Parker asked how big an impact a third

recommendation had. Would a third letter give insight not available with 2 letters? Discussion on the merits followed. Mike mentioned the letters were cumbersome. Others mentioned that requiring 3 letters might make some candidates choose not to apply. A decision was made to table the discussion and come back to it next year. There was no vote on the recommendation.

Mike recommended that we no longer require official transcripts for all colleges attended. Unofficial transcripts would be fine if the scholarship chair verified the transcript. Asking only for unofficial transcripts makes it easier for students to apply. The letters of recommendation are what bring students to the top and the chair would only need to verify for the top candidate anyway. We get too few applications so we want to streamline the process. Theresa Nystrom moved to approve the change to unofficial transcripts. Bob Parker seconded the motion. The motion passed.

The top 2 candidates this year were so close...differed by just 1 point...so both were awarded scholarships. The recipients were: Rachel Koche. She was sponsored by Wendi Dass. The second recipient was Jonathan Savitch. Susan Evans was his sponsor. Jonathan was in attendance and congratulated on his selection. He showed his plaque. Susan asked what he liked most at the conference and he replied the sessions on Techniques of Integration and Discrete Math.

AMATYC Affiliate Delegate Report

Harriette Roadman reported on the AMATYC conference. It was held in November in New Orleans. She indicated it was a great conference...much like ours only on a much bigger scale. Approximately 1500 people attended. Sessions were held over 3 ½ days (Th/Fr/Sat/Su). There was a session that would interest you at every time. Next year the conference will be held in Denver November 17 – 20, 2016. She highly recommended it. Denver's Golden Mile offers many places to eat and lots of things to do when you aren't attending sessions. Session proposals can be submitted starting in April so watch for the announcement. The poster deadline was in February and that has passed.

AMATYC provides 3 publications a year. They are printed in September, February and May. They call for articles and Virginia math faculty do not participate enough in submitting articles. You do not need to be an AMATYC member to submit articles...just an innovative teacher. The publications include reviews of books, media sources, classroom techniques and problems you can give to students or use to baffle colleagues. Submissions should be 6,000 words (or fewer). Shorter articles are fine. It takes approximately 3 months to a year to get an article published. Susan mentioned that writing an article for AMATYC makes a great APPDO.

New Business

Constitution and By-laws

Susan Evans stated that the last time the constitution was edited was 2002. The membership must vote on changes. She proposed the following changes:

1. The webmaster will be a member of the executive board
2. VMATYC will have biannual conferences but annual business meetings
3. Strike the "mail" from the requirement for "mail ballots" for voting in elections
4. Memberships will run from January 1 to December 31 each year. This matches the way we do business.
5. The president-elect will head the conference planning committee

6. The past-president will head the scholarship committee
7. Regional vice-presidents will be in charge of regional fall conferences
8. Standing committees change to bi-annual
9. Delete the grant writing committee

A question was posed that if members just paid in the fall will their membership end in December. Susan Evans answered that it would not. Those memberships will end the following December...giving them a few months for free.

John Gallo stated that anytime the executive board wants or needs a new committee it can be appointed and dissolved by the membership. The question was asked if the constitution changes must be voted on by "mail" ballots because that is currently in the constitution. John moved that we approve changes through email balloting. They could be sent to the general membership. Libby Watts would take of emailing them with a login link. Members would have a username and password. The membership agreed.

VMATYC / VCCS Peer Group

Next year's conference will be held at the Loudon campus of NOVA. Joe Agnich is the lead there. It is a VMATYC year, not Peer Group year.

Bruce Wahl indicated it would need to be held early, possibly in February or early March in order not to have it right before or after New Horizons. He suggested February 24 – 25. Jo Agnich said he was working with the president for a late March or early April date. Bruce asked for a show of hands for preference on the date. The numbers seemed to be about the same for both dates.

Since later dates make for more predictable weather we will likely look for the later date. We will likely ask for papers in December and January after we hear the date from Joe Agnich.

Future Conferences

In 2018 the conference will again be a VCCS peer group meeting so it will be held on a campus. We are looking for a Western region campus to volunteer. Patricia Parker commented that some faculty can only attend during the VCCS Peer group meeting times because of campus professional development budgets.

Finance Committee

John Gallo stated that having a working finance committee is a goal for VMATYC. We currently do not have a committee at all. The committee should plan a yearly and long term budget. We have been doing well because we have been conservative but there should be a committee to do real planning. Joe Agnich stated that:

1. Elena Grose did an outstanding job of organizing the financial records
2. The process is improving with the separation of accounts instead of co-mingling of funds.
3. The numbers are now accurate and final.

The executive board received the recommendation from the audit that having a second group looking at budget issues provides checks and balances. The current situation is not good so we need to work to change that by creating a working finance committee. John asked that anyone interested in budgeting and finance email Susan to express interest.

VMATYC Elections: 2017 - 2019

Next year is election year. If you are interested in running for any office including regional vice president let any member of the executive board know. Susan stated that for her it really made the difference between being a VCCS employee and being a professional teacher.

Pathways Project

Patricia Parker stated that she wants honest input. She said for the first time the faculty really have a say in what happens with this project. She asked if it is being handled in a way that makes faculty feel they are really involved and have a voice. Richard Watkins said that Patricia is doing a wonderful job and that it looks like we have an opportunity to have an impact. Mike Kirby stated that he likes that Patricia is up-front and honest about all of the changes happening.

Theresa Thomas moved to adjourn the meeting and Bob Parker seconded the motion. The meeting was adjourned at 13:46.

VMATYC Executive Board 2015–2017	
Susan Evans, Wytheville President	Christy Lowery-Carter, Southside Vice President, Central Region
Bruce Wahl, Northern President-Elect	Wes Crumpler, Tidewater Vice President, Eastern Region
Mike Kirby, Tidewater Past President	Vitoria Lu, Northern Virginia Vice President, Northern Region
Mariko Shimizu, Thomas Nelson Membership Secretary	Jason Lachniet, Wytheville Vice President, Western Region
Theresa Nystrom, Thomas Nelson Recording Secretary	Harriette Roadman, New River Affiliate Delegate to AMATYC
Elena Byrd, Thomas Nelson Treasurer	

Blue Ridge * Central Virginia * Dabney S. Lancaster * Danville * Eastern Shore * Germanna
J. Sargeant Reynolds * John Tyler * Lord Fairfax * Mountain Empire * New River
Northern Virginia * Patrick Henry * Paul D. Camp * Piedmont Virginia * Rappahannock
Southside Virginia * Southwest Virginia * Thomas Nelson * Tidewater * Virginia Highlands
Virginia Western * Wytheville